

Clerk: Governance Support
Telephone: 01803 207013
E-mail address: governance.support@torbay.gov.uk
Date: Friday, 29 November 2024

Governance Support
Town Hall
Castle Circus
Torquay
TQ1 3DR

Dear Member

HARBOUR COMMITTEE - MONDAY, 2 DECEMBER 2024

I am now able to enclose, for consideration at the Monday, 2 December 2024 meeting of the Harbour Committee, the following reports that were unavailable when the agenda was printed.

Agenda No	Item	Page
9.	Torquay/Paignton and Brixham Harbour Liaison Forums	(Pages 101 - 108)

Yours sincerely

Governance Support
Clerk

This page is intentionally left blank

Meeting Title	Brixham Liaison Forum		
Venue	Microsoft Teams		
Date	Thursday 21 st November		
Present	Councillor Andrew Strang (AS) Councillor Christine Carter (CC) Councillor Nigel Penny (NP) Councillor Mike Fox (MF)	Tim Jones (TJ) Sacha Hagar (SH) Heather Keeling (HK) Sarah Clark (SC) Dave Saunders (DS) Susan Shaw (SS) Sam Walker (SW)	Matt Reeks (MR) Jessica Marles (JM)

Agenda		
1. Welcome & Apologies		HM
2. Minutes from the last meeting		HM
3. Actions from minutes		HM
4. Harbour Financial Update & Charges		HM
5. Operational Update		HM/NB/SW
6. Health & Safety		HM/SW
7. Staffing		NB/SW
8. Events		SW
9. AOB		HM

1.	Welcome & Apologies	Action
	TJ welcomed all to the meeting. JM listed apologies: David Faithful Neil Murray Nick O'Brien Councillor Yvonne Twelves	

2.	Minutes from the last meeting	Action
-----------	--------------------------------------	---------------

	No comments made on accuracy.	
--	-------------------------------	--

3.	Actions from minutes	Action
	Events list to be issued when updated version is available, we are now at the time of year where events are quiet, and we do not have a list together for next year.	JM / SS
	DS asked if the Venari unit could be used that is on the breakwater, would be a good stand by generator for events etc. MR mentioned that Swisco also have a venari unit and a commitment was made as part of gifting that they would need to be kept available for any future emergencies. Suggested storing it to free up harbour space whilst we think of a use.	MR/SW
	Dates to be scheduled for all meetings next year in advance and all agreed to holding meetings face to face going forward, SH confirmed that the yacht club is available if needed.	JM / SS
	Dredging is still ongoing, a survey has been done but it has not gone further, core sampling of the area needs to be done to test for possible contamination.	SW / TJ
	Discussion held over reviewing the attendance to the meeting, suggestions made for more commercial harbour users to be invited. To be looked at.	TJ / SS

4.	Harbour Financial Update & Charges	Action
	TJ gave an update on the financial situation, the proposed increase for next financial year is 3.5%. We have overspent on the repairs and maintenance budget due to essential works that need to be carried out along with health and safety issues. The fish tolls are slightly down from last year but at present not a cause or concern due to BTA invoicing system, we should see in January whether the closure of Plymouth fish market, has made a difference during the last few months totals.	
	AS advised that BTA have had some storage issues and the turning away of vessels. SW confirmed that he was aware of this happening and Ocean Fish took the landing that BTA were unable to help with.	

5.	Operational Update	Action
	The annual mooring service has been completed for this year.	
	SW gave an overview on the issue we currently have with waste fishing nets, for years we have had help from Keep Britain Tidy, they come on site regularly for free to process/ cut up fishing nets to prepare then for recycling however their funding is running out early next year so we have been trying to come up with a solution as the nets are unable to go to landfill and they tangle in the conveyor belts if sent as general waste. The quay is very busy, and a lot of vessels do come in and drop nets daily. We are currently looking into options for this.	SW
	SH suggested the potential of community groups coming together to help out on a monthly basis, will reach out to a few people she knows that could be interested in helping.	
	Jor Dancer has been removed from the harbour and at present there are 3 other vessels in the harbour that need to be removed, 'Accumulate' being the main issue. A recycling company have been contacted but at present the Environment Agency are not happy with their licence and we are unable to use them yet. AS suggested if there is anything we can do to assist with the licence. SW to look into, along with the potential of re listing the accumulate for sale on boat sale sites.	SW

	<p>We have recently had a Trinity House inspection that we have passed.</p> <p>An Infrastructure report for the harbour is in progress, to look at what needs to be done for repairs and maintenance as well as for health and safety.</p> <p>TJ confirmed that the Inner Harbour chains and upgrading of MeterMacs have been added into the budget for next year.</p>	SW / TJ
--	--	----------------

6.	Health and Safety	Action
	<p>Fire risk assessment has been done with no major issues.</p> <p>We have done some patch repairs to the breakwater slipway, more concrete to be added when weather allows and some fresh signage.</p> <p>DS asked about the pontoon facility at Breakwater to allow L&R of boats easier. Estimate cost is at £40k. TJ agrees this would be beneficial and will look into it.</p>	TJ

7.	Staffing	Action
	<p>Two new Harbour Assistants are settling in really well, they have got through their probation period and looking at progressing their training further.</p>	SW

8.	Events	Action
	<p>Lantern Lights and Illuminations is due to go ahead tomorrow, due to weather Saturday has been cancelled. Fireworks will go off the Breakwater later in the evening tomorrow. The Santa run have put in their application.</p> <p>We have had provisional dates and ideas put forward, but we expect applications will formally come in from January for next summer.</p>	

9.	AOB	Action
	<p>TJ advised that DFT will be visiting to look at the potential of a landing point for cruise ships to bring visitors into Brixham.</p> <p>HK advised that Vigilance should return in March.</p>	<p>TJ</p> <p>HK</p>

This page is intentionally left blank

Meeting Title	Torquay & Paignton Liaison Forum
Venue	Microsoft Teams
Date	Friday 22 nd November 2024

Present	Tim Jones (TJ) Steven Poulton (SP) Jessica Marles (JM) Nick Burns (NB) Susan Shaw (SS) Sam Walker (SW) Alex Pedley (AP)	Councillor Andrew Strang (AS) Councillor Nigel Penny (NP) Vanessa Ripley (VR) Nick Ripley (NR) Bob Penfold (BP)
----------------	---	---

Agenda Items	1. Welcome & Apologies	HM
	2. Minutes from the last meeting	HM
	3. Actions from minutes	HM
	4. Harbour Financial Update & Charges	HM
	5. Operational Update	HM/NB/SPo
	6. Health & Safety	HM/SW
	7. Staffing	NB/SP
	8. Events	SPo
	9. AOB	HM

1.	Welcome & Apologies (HM Introduction)	Action
	<p>TJ Welcomes all to the meeting, all members introduced themselves to the forum.</p> <p>Apologies: Tim Morris Councillor Yvonne Twelves Councillor John Fellows Councillor Mike Fox Councillor Christine Carter</p>	

2.	Minutes from the last meeting	Action
	No issues raised from the previous minutes	
3.	Actions from minutes	Action
	SS confirmed events list is on the website, this is updated regularly and uploaded to the website.	JM/SS
	TJ advised we are looking at the website to ensure it is easier to view events.	JM/SS
	NB advised that amendments have been made to the marker buoys, 5knt has been removed from seagrass buoys to ensure it is clearer for water users.	
4.	Harbour Financial Updates & Charges	Action
	An increase of 3.5% is being implemented across Tor Bay Harbours pricing structure. At present the budget for Torquay and Paignton is looking ok, we have not yet overspent.	
5.	Operational update	Action
	SP gave an update on operational issues in Paignton Harbour, highlighting ASB issues that have been flagged through the police and partners meetings. Hopefully patrols will now be in place to sort the issues.	SP
	We have recently had the collapsed drain repaired by harbour light in Paignton.	
	A navigation post and the East Cardinal Mark in Paignton are currently being priced up for works.	
	NB gave an update on operational issues in Torquay Harbour, mentioning that Torquay have recently reinstated some navigation marks.	NB
	The 5Knt marker buoys have all been brought back in for the winter and will now undergo maintenance before re deploying in May. The seasonal pontoon from Haldon Pier has been moved back to the inner harbour and the Paignton seasonal pontoon has been put alongside Princess Pier for the winter months.	
	We have had some repairs completed on the linkage to the bridge and cill, it will also undergo a service in a weeks' time and hoses will be removed that are starting to perish.	
	Havills are currently looking at the south pier street lighting, the lights on the pontoon are now working so hopefully will be brighter along there in the darkness.	
	AP gave an overview on the Bay of lights; individual displays are being set up today and into next week and a trailer will be set up at the top of the slipway. The inner harbour group are doing a competition for prize money for the best dressed boat in the inner harbour.	AP
	TJ advised we have cruise ships booked in for next year, and he is meeting with a cruise line planner.	TJ
	BP raised his concerns over the issues that arise for the RTYC when we have a cruise ship in, often short notice they are required to clear their dinghy park area which causes disruption. Requested a meeting with TJ and NB to discuss options	

	going forward. NB confirmed he will forward a schedule of the cruise ships that are coming in next year.	NB
6.	Health and Safety	Action
	SW gave an update on Health and Safety, not much to report at present, usual inspections have been complete with no major findings. We are currently reviewing as we do every year the SOP's and Risk Assessments.	SW
	There is currently a rebuild of the paint store in Torquay to improve ventilation underway.	

7.	Staffing	Action
	We are currently up to date on staffing numbers however we can always do with more staff. There is a lot of annual leave needing to be taken across the team so there may be some staff shortage over the next few months whilst the team take holiday.	

8.	Events	Action
	Paignton Sailing Club have put in events for next year, SP advised we are just waiting for confirmation on the sea defence project before confirming these events. VR highlighted the issues they have had with the Apply4 system and how long winded it is to put events through. SP advised that events have been working hard to make the system easier and have cut the fields in half for the application process. A meeting is also coming up to discuss the system further.	SP
	There is a waterski event booked in for the last weekend in May, BP advised he has an event starting on the Monday of that weekend.	
	BP will send a list of events to NB and will follow them up with the formal application.	BP

9.	AOB	Action
	TJ suggested to the forum for meetings to be held face to face going forward, dates for next years meetings will be sent with the minutes.	JM/SS

This page is intentionally left blank